



**Fund Development Volunteer
PIRS**

REPORTS TO: Executive Director

LOCATION: Vancouver, BC

STATUS: Volunteer

POSITION SUMMARY:

Reporting to the Executive Director, the Fund Development Volunteer will provide volunteer engagement and fundraising involvement and leadership for PIRS. Specifically, this role will assist with the development of a fund development strategy and assist the organization and board in fund development plans and campaign and event activities.

RESPONSIBILITIES:

Assist with fund development strategies, goals and plans

Assist with developing activities and events to foster awareness and increase donations

Engage and mobilize PIRS volunteers for fundraising and event management

Assist with fund raising and donor communications

Encourage new and innovate ways to build relationships, awareness and generate revenue

Support and assist with engaging promotions to support fundraising initiatives via social media

QUALIFICATIONS, SKILLS AND EXPERIENCE:

Experience in volunteering in the charitable sector, specifically in fundraising

Proficient in Microsoft Office and social media

Business acumen, problem-solving and critical thinking skills

Strong relationship building skills

The ability to mentor others in fund development skills

Creative thinker who drives collaboration and has a sense of urgency

An individual passionate about helping immigrant women and their families reach their full potential in their new home.

To apply for this opportunity, please email your resume to mbouchoutrouch@pirs.bc.ca