



**Pacific Immigrant Resources Society (PIRS) is looking for a qualified and dedicated ECE Program Supervisor to oversee one of our morning program at Thunderbird Community Centre. The program runs Tuesdays and Thursdays from 9:30am-11:30am. The supervisor position starts at \$17.23 an hour.**

**KEY RESPONSIBILITIES:**

- Prepare the setting before the children arrive and secure everything before you leave.
- Participate in the planning and implementation of quality, age appropriate program for the young children of women attending the PIRS Children's Programs
- Create an environment that fosters positive self-concept and reflects the cultural diversity of the children.
- Participate in the planning of activities which will support and encourage English language learning while valuing and maintaining the first language
- Welcome and become acquainted with parents and orient them to the programs
- Inform guide and support other program staff or volunteers as required
- Attend and participate in program team meetings and participate in Children's program staff workshops and meetings.

**DESIRED QUALIFICATIONS**

- Valid Early Childhood Education Certificate or in ECE training or equivalent/appropriate training and experience (family day care)
- Considerable experience working with children 18 mons. To 5 years of age
- Valid First aid Certificate
- Current Criminal Record Certificate
- An interest (and preferably experience) in working within a multi-ethnic community
- Demonstrated ability to work in the team environment and willingness to work with volunteers and other children's staff.
- Attitudes and values in keeping with goals and philosophy of PIRS
- Second language would be an asset

Please send resume and cover letter outlining relevant experience to:  
Pacific Immigrant Resources Society  
1874 Kingsway, Vancouver, BC V5N 2S7  
Fax to 604-298-5888 | email to: aWilbur@pirs.bc.ca  
**DEADLINE FOR APPLICATIONS: September 9<sup>th</sup>, 2015**

*PIRS thanks all applicants. Only those shortlisted for interview will be contacted.*

