



Job Description

Position: **English as Additional Language (EAL) Teacher**

Contract / Renewal Possibility: Hours Vary

Salary: \$30.00/hour

Effective Date: Sept 5, 2019

Application Submission Deadline: Sept 10, 2019

Job Purpose

Pacific Immigrant Resources Society (PIRS) delivers English programs for isolated and vulnerable immigrant and refugee women with young children. The EAL students in the PIRS programs range between pre-literacy to CLB 5.

The EAL teacher will plan and teach English classes for refugee and immigrant women in a multi-level class. The teacher needs to implement trauma informed practices including creating a welcoming, safe, and supportive classroom environment.

Duties and Responsibilities

Teaching:

- Implements curriculum and lesson plans to meet the specific needs of various immigrant women following the PIRS curriculum framework
- With the Outreach Support Worker, assesses the language learning, orientation and settlement and adaptation needs of the participants
- Creates a supportive, positive and motivating learning environment
- Promotes community engagement with the participants and encourages friendship and support among the participants
- Seeks out ways to involve participants in program planning and evaluation
- Promote cross-cultural sharing among participants
- Includes the children's program staff in any planning and coordinating activities as appropriate
- Evaluates and documents the participants' needs on an ongoing basis and adjusts the teaching plan accordingly
- Conducts, with the assistance of the Outreach Support Worker, CLB aligned progress activities and evaluations
- Collaborates with the Instructional Coordinator to plan field trips and guest speakers
- Participates in a team approach to program planning and delivery
- Together with all program staff (EAL and ECE), plan and coordinate parent-child activities and special events for parents and children together
- Orients, guides and supports volunteers so that they are able to contribute effectively and develop their potential
- Works collaboratively with the staff of the host site



PACIFIC IMMIGRANT RESOURCES SOCIETY

1874 Kingsway, Vancouver BC V5N 2S7

Tel: 604-298-5888 | Fax: 604-298-7115

info@pirs.bc.ca | www.pirs.bc.ca



Member Agency

United Way
Lower Mainland

Administration:

- Participates in regular team meetings
- Participates in orientation and training sessions as required
- Submits narrative and assessment reports as required
- Submits required paperwork on time (time sheets, expenses, etc.)
- Participates in annual performance reviews
- Liaises with PIRS administrative staff

Qualifications

Mandatory Qualifications:

- Certification in teaching English as a second language to adults (from a TESL Canada recognized training program)
- University Degree in a related field
- Ability to speak and write English fluently
- Attitudes and values in keeping with the goals and philosophies of PIRS
- Understanding trauma informed pedagogical practices and the intersectionality of working with multi-barriered vulnerable learners

Desired Qualifications:

- Experience with LINC or adult education programs and benchmarks
- Experience working with immigrant or refugee clients preferred
- Ability to work in a team setting
- Ability to work with and direct volunteers

Personal Qualities:

- Attitudes and values in keeping with the goals and philosophy of PIRS
- Sensitivity to the needs of immigrant women and children, whose needs may change over time
- Genuine interest in learning from other cultures and practices cultural humility
- Possession of non-judgmental and genuinely positive attitudes (culture, religion, sexuality, special needs) and freedom from stereotypes
- Continuous professional development, including reading relevant journals, books and publications

Working Conditions

- This is a part-time position, with varying program hours and program locations
- Working with clients with little or no English
- Program delivery activities may require a moderate level of physical fitness to carry out duties of the position.



Application Details

This position requires a criminal background check.

Please send resume and cover letter outlining relevant experience to:

Pacific Immigrant Resources Society

1874 Kingsway, Vancouver, BC V5N 2S7

Email to: ncabrera@pirs.bc.ca

DEADLINE FOR APPLICATIONS: Sept 10, 2019

We thank everyone for their interest. Only those shortlisted will be contacted.

With respect, diversity, and collaboration at the core of PIRS, we are an organization that knows the value of talented people. A career with us is an opportunity to be part of a team that is focused on supporting and creating inclusive environments and developing skills in those we serve. You can expect a competitive salary, flexibility and challenging work. We recognize the importance of a diverse workforce and encourage applications from First Nations peoples, women, LGBTQ-identified people, people of colour, and people with disabilities.

